

**AGENDA**  
**PORT AUTHORITY OF THE GREATER OKLAHOMA CITY AREA**  
**REGULAR BOARD MEETING**  
**WEDNESDAY, JULY 19, AT 12:00 PM**  
**ALLIANCE CONFERENCE ROOM**  
**105 N HUDSON AVE., SUITE 101**  
**OKLAHOMA CITY, OK**

The following agenda items may include actions, approvals, disapprovals and voting as desired by the Members:

1. Call to Order
2. Consider and Approve Minutes of the March 31, 2023 Port Authority Meeting
3. Receive Financial Report for the Fiscal Year July 1, 2022 through June 30, 2023
4. Ratify and Approve Payment of Claims and Invoices
5. Consider and Approve Submission of ASF Usage-Driven Site Application for Bri-Steel Manufacturing
6. Comments from Members, Staff and Citizens
7. Adjournment

**MINUTES OF SPECIAL MEETING  
OF THE  
PORT AUTHORITY OF THE GREATER OKLAHOMA CITY AREA  
FRIDAY, MARCH 31, 2023, AT 2:00 PM  
ALLIANCE CONFERENCE ROOM  
105 N HUDSON AVE. SUITE 101  
OKLAHOMA CITY, OK**

Board Members in Attendance: Chuck Mills, Richard Tanenbaum, Jill Castilla, Girma Moaning

Board Members, Absent: None

1. Call to Order  
Chuck Mills called the meeting to order
2. Election of Chair and Vice Chair  
Motion to elect Chuck Mills as Chair moved by Richard Tannenbaum and seconded by Jill Castilla.  
**MOTION APPROVED, unanimously.**  
  
Motion to elect Jill Castilla as Vice Chair moved by Richard Tannenbaum and seconded by Chuck Mills.  
**MOTION APPROVED, unanimously.**
3. Approve Minutes of the May 18, 2022 Port Authority Meeting  
Motion approve the Minutes moved by Richard Tannenbaum and seconded by Jill Castilla.  
**MOTION APPROVED, unanimously.**
4. Receive Financial Report for July 1, 2022 through February 28, 2023  
Presented by Jake Siebenaler  
Motion to receive the Financial Report moved by Jill Castilla and seconded by Richard Tannenbaum.  
**MOTION APPROVED, unanimously.**
5. Receive 2022 Annual Report submitted to the International Trade Association  
Presented by Daisy Munoz  
No action taken.
6. Ratify and Approve Payment of Claims and Invoices  
Motion to ratify and approve the payment of claims and invoices moved by Richard Tannenbaum and seconded by Jill Castilla.  
**MOTION APPROVED, unanimously.**
7. Approve credit of \$8,000 to Citizens Potawatomi Nation for years 2024-2026 for overpayment in year 2022-23

Motion to Approve the credit moved by Jill Castilla and seconded by Richard Tannenbaum.

**MOTION APPROVED, unanimously.**

8. Approve credit of \$8,000 to Kontoor U.S. for years 2024-2026 for overpayment in year 2022-23

Motion to approve the credit moved by Richard Tannenbaum and seconded by Jill Castilla.

**MOTION APPROVED, unanimously.**

9. Approve Ernst & Young Contract for On-Call Tax Advisory Services not-to-exceed \$25,0000

Motion to approve the Contract moved by Richard Tannenbaum and seconded by Jill Castilla.

**MOTION APPROVED, unanimously.**

10. Approve Ernst & Young Master Services Agreement

Motion to approve the Agreement moved by Richard Tannenbaum and seconded by Girma Moaning.

**MOTION APPROVED, unanimously.**

11. Comments from Members, Staff and Citizens

Richard Tannenbaum commented that the Authority should consider looking for a marketing consultant.

12. Adjournment

# **PORT AUTHORITY OF THE GREATER OKLAHOMA CITY AREA**

A Discrete Component Unit of  
Oklahoma City, Oklahoma

## ***Board of Directors***

Chuck Mills, Chairman  
Jill Castilla, Vice-Chairman  
Richard Tanenbaum, Secretary  
Girma Moaning  
Jill Castilla

## ***Management***

Craig Freeman, General Manager

Financial Report for the Fiscal Year Ended June 30, 2023

Prepared by The Oklahoma City Finance Department, Accounting Services Division  
Alex E. Fedak, CPA, Controller

**PORT AUTHORITY OF THE GREATER OKLAHOMA CITY AREA**

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# MEMORANDUM

## The City of OKLAHOMA CITY

**TO:** Port Authority Board of Directors

**FROM:** Accounting Services Division

**DATE:** July 12, 2023

**SUBJECT:** Port Authority of the Greater Oklahoma City Area (Port Authority) Financial Schedules For Fiscal Year Ended June 30, 2023 and 2022

The financial schedules presented on the following pages include the schedule of cash receipts and disbursements and the supplemental listing of checks issued for the fiscal year ended June 30, 2023 and 2022.

Current year-to-date receipts \$25,500 compared to \$53,000 received in the prior year. In the current year, \$12,000 was received from Xerox Corporation for annual sub zone fees, \$12,000 was received from Miraclon Corporation for annual sub zone fees and \$1,500 was received from Jasco Products Company, LLC for deactivation fees. In the prior year, \$17,000 was received from Citizen Potawatomi Nation for application and annual sub zone fees, \$12,000 was received from Xerox Corporation for annual sub zone fees, \$12,000 was received from Jasco Products Company, LLC for annual sub zone fees and \$12,000 was received from Kontoor US, Inc. for annual sub zone fees.

Current year-to-date disbursements totaled \$32,931 for management fees, consultant fees and National Association of Foreign Trade Zone (NAFTZ) membership fees compared to prior year-to-date disbursements of \$30,125 for management fees, NAFTZ webinar and membership fees, website update and consultant fees.

The financial schedules are prepared on the cash basis of accounting.

The schedules are preliminary and may change. However, any changes are expected to be immaterial. Significant changes would result in reissuance of the schedules.

The financial schedules are unaudited and prepared for internal use only. The financial schedules are prepared by the City of Oklahoma City, Finance Department, Accounting Services Division. The undersigned are prepared to answer any questions you may have pertaining to the financial schedules.

Prepared by:

*Susan Barrett*

Susan M. Barrett  
Municipal Accountant I

Reviewed by:

*Jake Siebenaler*

Jake Siebenaler  
Accounting Manager

Approved for issuance:

*Alex E. Fedak*

Alex E. Fedak, CPA  
Controller

**SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS**  
**For the Fiscal Year Ended June 30,**  
**(unaudited) (preliminary)**

**PORT AUTHORITY OF THE**  
**GREATER OKLAHOMA CITY AREA**

	<u>2023</u>	<u>2022</u>
<b><u>RECEIPTS</u></b>		
Application fee for Citizen Potawatomi Nation-----	\$-	\$5,000
Sub zone fee for Xerox Corporation-----	12,000	12,000
Subzone fee for Citizen Potawomi Nation-----	-	12,000
Sub zone fee for Miraclon Corporation-----	12,000	-
Sub zone fee for Jasco Products Company, LLC-----	-	12,000
Deactivation fee for Jasco Products Company, LLC-----	1,500	-
Sub zone fee Kontoor US, Inc-----	-	12,000
Total receipts -----	<u>25,500</u>	<u>53,000</u>
<b><u>DISBURSEMENTS</u></b>		
Checks issued for previous periods-----	26,244	26,792
Checks issued for the two months ended June 30,		
Management fees - 1357 The Alliance for Economic Development of OKC-----	-	1,667
Management fees - 1358 The Alliance for Economic Development of OKC-----	-	1,666
Management fees - 1372 The Alliance for Economic Development of OKC-----	1,667	-
Membership fees - 1373 National Association of Foreign Trade Zone-----	853	-
Management fees - 1375 The Alliance for Economic Development of OKC-----	1,667	-
Consultant fees - 1376 Ernst and Young-----	<u>2,500</u>	<u>-</u>
Total checks issued for the two months ended June 30, -----	<u>6,687</u>	<u>3,333</u>
Total disbursements -----	<u>32,931</u>	<u>30,125</u>
Net increase (decrease) in cash -----	(7,431)	22,875
<b>Beginning cash - July 1,-----</b>	<u>97,821</u>	<u>74,946</u>
<b>Ending cash - June 30, -----</b>	<u><b>\$90,390</b></u>	<u><b>\$97,821</b></u>

See accompanying notes to financial statements.

**SUPPLEMENTAL LISTING OF CHECKS ISSUED**  
**FISCAL YEAR 2023**  
**For the Fiscal Year Ended June 30, 2023**  
**(unaudited) (preliminary)**

**PORT AUTHORITY OF THE**  
**GREATER OKLAHOMA CITY AREA**

**Previously Reported**

1359	The Alliance for Economic Development of OKC-----	\$1,667
1360	Ernst and Young LLP-----	1,167
1361	The Alliance for Economic Development of OKC-----	1,667
1362	The Alliance for Economic Development of OKC-----	1,666
1363	The Alliance for Economic Development of OKC-----	1,667
1364	Ernst and Young LLP-----	3,154
1365	The Alliance for Economic Development of OKC-----	1,666
1366	The Alliance for Economic Development of OKC-----	1,667
1367	The Alliance for Economic Development of OKC-----	1,667
1368	The Alliance for Economic Development of OKC-----	1,666
1369	The Alliance for Economic Development of OKC-----	1,667
1370	The Alliance for Economic Development of OKC-----	1,667
1371	Ernst and Young LLP-----	5,256
	Total-----	<u>\$26,244</u>

**Currently Reported**

1372	The Alliance for Economic Development of OKC-----	1,667
1373	National Association of Foreigh Trade Zone-----	853
1375	The Alliance for Economic Development of OKC-----	1,667
1376	Ernst and Young LLP-----	2,500
	Total-----	<u>6,687</u>
	Total-----	<u><u>\$32,931</u></u>



**SUPPLEMENTAL LISTING OF CHECKS ISSUED**  
**FISCAL YEAR 2022**  
**For the Fiscal Year Ended June 30, 2022**  
**(unaudited) (preliminary)**

**PORT AUTHORITY OF THE**  
**GREATER OKLAHOMA CITY AREA**

**Previously Reported**

1341	The Alliance for Economic Development of OKC-----	\$1,667
1342	The Alliance for Economic Development of OKC-----	1,667
1343	The Alliance for Economic Development of OKC-----	1,666
1344	The Alliance for Economic Development of OKC-----	1,667
1345	The Alliance for Economic Development of OKC-----	1,666
1346	NAFTZ - Webinar-----	75
1347	The Alliance for Economic Development of OKC-----	1,667
1348	The Alliance for Economic Development of OKC-----	1,667
1349	NAFTZ - Membership-----	1,250
1350	NAFTZ - Membership for Elizabeth Larios-----	350
1351	Anglin Public Relations-----	150
1352	The Alliance for Economic Development of OKC-----	1,667
1353	Ernst & Young LLP-----	2,689
1354	The Alliance for Economic Development of OKC-----	1,667
1355	Ernst & Young LLP-----	5,610
1356	The Alliance for Economic Development of OKC-----	1,667
	Total-----	<u>\$26,792</u>

**Currently Reported**

1357	The Alliance for Economic Development of OKC-----	1,667
1358	The Alliance for Economic Development of OKC-----	1,666
	Total-----	<u>3,333</u>
	Total-----	<u><u>\$30,125</u></u>

**I. RELATION TO THE CITY OF OKLAHOMA CITY**

The Port Authority of the Greater Oklahoma City Area, (Port Authority), was created by the City of Oklahoma City (City), pursuant to Title 82, Oklahoma Statutes, Sections 1101-1104. The Port Authority was established on October 30, 1962. The Port Authority was granted Foreign Trade Zone #106, (the Zone) on September 14, 1984. The Foreign Trade Zone provides for the physical plant and operation of general warehousing facilities to companies for manufacturing or manipulation, duty free.

The Port Authority is governed by a Board of Directors consisting of five members appointed by the Mayor with the advice and consent of the City Council. The Directors serve a term of four years.

***Method of Reporting in the City's Annual Comprehensive Financial Report (ACFR)***

The Port Authority is included in the City's financial reporting entity. The Port Authority is a discretely presented component unit of the City. The City's ACFR can be obtained from the City of Oklahoma City, Finance Department, 100 N. Walker, Ste. 300, Oklahoma City, OK 73102 and from the City's website at [www.okc.gov](http://www.okc.gov).

**II. BASIS OF ACCOUNTING**

The attached schedule of cash receipts and disbursements is presented on the cash basis of accounting. Receipts are recorded when cash is received, and disbursements are recorded when paid.

**III. CONSULTING SERVICES CONTRACT**

On December 11, 2018, the Port Authority entered into a contractual agreement for professional services with Ernst and Young, LLP. For each project it agrees to undertake, Ernst and Young will prepare a statement of work describing the particular services, as well as any advice, presentations, or filings to be made, the fees therefor, and any other project-specific arrangements.

**IV. SUB ZONES**

The Port Authority receives additional fees for the establishment and maintenance of sub zones. Sub zones are adjuncts to the general purpose zone and are single user private sites, usually at manufacturing facilities. The amount of the fees will vary according to the number of sub zones that are active.

**ACTIVE SUB ZONES**

<b>Entity</b>	<b>Date Received</b>	<b>Amount</b>	<b>Fee Type</b>
Citizen Potawatomi Nation	August 2021	5,000	Application fee
Citizen Potawatomi Nation	February 2022	12,000	Sub zone annual fee
Xerox Corporation	February 2022	12,000	Sub zone annual fee
Kontoor US, Inc	March 2022	12,000	Sub zone annual fee
Xerox Corporation	March 2023	12,000	Sub zone annual fee
Miraclon Corporation	May 2023	12,000	Sub zone annual fee

**V. RECEIPTS**

Receipts include sub zone fees, activation and deactivation fees. Activation fees are applied with the application for a sub zone. Deactivation fees are for voluntary discontinuation of the activation of an entire zone or sub zone.

**The Alliance for Economic Development**

105 N Hudson Ave., Ste. 101  
Oklahoma City, OK 73102

**INVOICE**

Invoice Number: 205  
Invoice Date: Apr 1, 2023  
Page: 1

Voice: 405-604-6780  
Fax:

Bill To:
OKC Port Authority 105 North Hudson Suite 101 Oklahoma City, OK 73102

Ship to:
OKC Port Authority 105 North Hudson Suite 101 Oklahoma City, OK 73102

Customer ID	Customer PO	Payment Terms	
OCPA		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		4/1/23

Quantity	Item	Description	Unit Price	Amount
		March, 2023 Alliance Services in accordance with Agreement dated 9/18/19		1,666.66
<i>OK Kantakul</i>				
Subtotal				1,666.66
Sales Tax				
Total Invoice Amount				1,666.66
Payment/Credit Applied				
<b>TOTAL</b>				<b>1,666.66</b>

Check/Credit Memo No:

WILLIAMS, BOX, FORSHEE & BULLARD, P.C.

Attorneys and Counsellors  
522 Colcord Drive  
Oklahoma City, OK 73102-2202  
Federal ID no. 73-1377280

405-232-0080

Invoice submitted to:

*OKC Port Authority*  
The Alliance for Economic Development of Oklahoma City, Inc.  
Attn: Kenton Tsoodle, President  
105 N Hudson Suite 101  
Oklahoma City, OK 73102

April 30, 2023

Invoice # 31373

In Reference To: Legal services rendered in connection with Port Authority of the Greater OKC area.

Professional Services

		<u>Hours</u>
4/7/2023	ABC Email from S. Lucky re Draft Port Authority Draft Minutes; Review Port Authority Draft Minutes and email draft to S. Lucky.	0.50
4/11/2023	ABC Research administration of oaths; Email to/from R. Douglas-Talley re administration of Port Authority oath; Internal correspondence re Port Authority oath.	0.70
4/12/2023	ABC Emails to/from D. Munoz re Moaning oath for Port Authority; Call with L. Dozier re Port Authority oaths; Email to R. Douglas-Talley re G. Moaning Oath; Email from K. Jordan re oaths.	0.80
	JMW Review regarding Port Authority.	0.20
4/13/2023	ABC Discussion regarding Port Authority oaths.	0.20

**For professional services rendered**

Amount

**\$720.00**

Balance due

\$720.00

*OK  
Kenton Tsoodle*

**The Alliance for Economic Development**

105 N Hudson Ave., Ste. 101  
Oklahoma City, OK 73102

**INVOICE**

Invoice Number: 211  
Invoice Date: May 1, 2023  
Page: 1

Voice: 405-604-6780  
Fax:

<b>Bill To:</b>
Oklahoma City Port Authority 105 N. Hudson, Suite 101 Oklahoma City, OK 73102

<b>Ship to:</b>
105 N. Hudson, Suite 101 Oklahoma City, OK 73102

<b>Customer ID</b>	<b>Customer PO</b>	<b>Payment Terms</b>	
Port Authority		Net Due	
<b>Sales Rep ID</b>	<b>Shipping Method</b>	<b>Ship Date</b>	<b>Due Date</b>
	Airborne		5/1/23

Quantity	Item	Description	Unit Price	Amount
		April, 2023 Alliance Services in accordance with Agreement dated 9/18/19		1,666.66
		<i>OK Kurt Kuller</i>		
Subtotal				1,666.66
Sales Tax				
Total Invoice Amount				1,666.66
Payment/Credit Applied				
<b>TOTAL</b>				<b>1,666.66</b>

Check/Credit Memo No:

National Association of Foreign Trade-Zones  
529 14th Street NW, Suite 1071  
Washington, DC 20045  
Tel (202) 331-1950



INVOICE 355/362 5/10/2023

BILL TO MESSAGE

Purchased by: Daisy Munoz  
Bill to: Port Authority of Greater Oklahoma City  
105 N Hudson Ave Ste 101  
Oklahoma City, OK 73102-4801

DESCRIPTION		UNIT PRICE	TOTAL
Grantee Designated - Daisy Munoz	Annual-Prorated	833.33	833.33
Grantee Additional - Chuck Mills	Annual-Prorated		233.33
New Member Discount - 20% - applied below			

SUBTOTAL	1,066.66
SALES TAX	0.00
SHIPPING & HANDLING	0.00
<b>TOTAL</b>	<b>1,066.66</b>
DISCOUNTS APPLIED	(213.34)
<b>TOTAL DUE BY 5/5/2023</b>	<b>853.32</b>

*OK to pay*  
*[Signature]*  
  
*OK*

**Please note** 12% of dues is NOT tax deductible as a business expense as this amount is utilized for NAFTZ lobbying activities

**Method of Payment:**  
Online at [www.naftz.org](http://www.naftz.org)

**Checks:**  
NAFTZ  
PO Box #426063 Washington,  
DC 20042-6063  
**ACH:** Contact staff for NAFTZ banking info.



**The Alliance for Economic Development**

105 N Hudson Ave., Ste. 101  
Oklahoma City, OK 73102

**INVOICE**

Invoice Number: 216  
Invoice Date: Jun 1, 2023  
Page: 1

Voice: 405-604-6780  
Fax:

<b>Bill To:</b> Oklahoma City Port Authority 105 N. Hudson, Suite 101 Oklahoma City, OK 73102	<b>Ship to:</b> 105 N. Hudson, Suite 101 Oklahoma City, OK 73102
--	--

<b>Customer ID</b>	<b>Customer PO</b>	<b>Payment Terms</b>	
Port Authority		Net Due	
<b>Sales Rep ID</b>	<b>Shipping Method</b>	<b>Ship Date</b>	<b>Due Date</b>
	Airborne		6/1/23

Quantity	Item	Description	Unit Price	Amount
		May, 2023 Alliance Services in accordance with Agreement dated 9/18/19		1,666.67
<i>OK Kurt Kuhl 5-24-23</i>				
Subtotal				1,666.67
Sales Tax				1,666.67
Total Invoice Amount				1,666.67
Payment/Credit Applied				
<b>TOTAL</b>				<b>1,666.67</b>

Check/Credit Memo No:



**Ernst & Young LLP**  
 200 Plaza Drive  
 Secaucus NJ 07094  
 USA

**Invoice**

Port Authority of Greater Oklahoma City  
 Office of the City Clerk  
 200 North Walker Avenue  
 Oklahoma City OK 73102  
 USA

**Invoice No.: US01U001275994**  
 Please reference this number on remittance.

Invoice Date: June 13, 2023  
 Due Date: Upon Receipt  
 Client No.: 0012063266  
 Engagement No.: E-67385727  
 PO Ref No:

★RECEIVED★  
 JUN 20 2023

**Remit To:**  
 Ernst & Young US LLP  
 PNC Bank c/o Ernst & Young US LLP  
 P.O. Box 773712  
 Chicago, IL 60677-3712  
 EIN: 34-6565596

For professional services rendered: May 01, 2023 to June 09, 2023  
 Attn: Daisy Munoz (daisy.munoz@theallianceokc.org)  
 Billing services in connection with the Port Authority of Greater Oklahoma City - SOW - Global Trade Routine On-Call Tax Advisory Services. Invoice covers the successful completion of 4 customized virtual FTZ training sessions.

			<u>USD</u> Amount
Fee			2,500.00
<b>Professional Services</b>			<b>2,500.00</b>
<b>Total Fees &amp; Expenses</b>	<b>Amount</b>	<b>Tax Amount</b>	<b>Total Amount</b>
Taxable			
Total Exempt	2,500.00		2,500.00
<b>Total Invoice amount</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>

<p><b>International Wire Transfer:</b>          Wells Fargo Bank, NA          Bank Swift code: WFBIUS6S          Account name: Ernst &amp; Young U.S. LLP          Account number: 2000032587256</p>	<p><b>Domestic Wire and ACH Transfer: (US based banks)</b>          Wells Fargo Bank, NA          Bank ABA#: 121000248          Account name: Ernst &amp; Young U.S. LLP          Account number: 2000032587256</p>
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To ensure proper application of your electronic payment, please provide client and invoice number details directly to: gss.accountsreceivable@xe02.ey.com or fax to 1-866-423-5274

*OK  
 K...  
 6-20-23*

*OK today  
 J...  
 6/15/2023*



**The Alliance for Economic Development of  
OKC**

105 N. Hudson Ave. Ste 101  
Oklahoma City, OK 73102 US  
Voice: 405-604-6780

# INVOICE

Invoice Date: 7/5/2023  
Invoice Number: 223

**Bill To:**  
Oklahoma City Port Authority  
105 N. Hudson, Suite 101  
Oklahoma City, OK 73102

Customer ID	Payment Terms	Sales Rep ID	Due Date	
	Net 30 Days		8/03/23	
Description			Amount	
June, 2023 Alliance Services in accordance with Agreement dated 9/18/19			1,666.67	
<p><i>OK</i> <i>Keith Kuller</i> <i>07-5-23</i></p>			Subtotal	1,666.67
			Sales Tax	0.00
			Total Invoice Amount	1,666.67
			Payment/Credit Applied	0.00
			<b>TOTAL</b>	<b>1,666.67</b>

OKLAHOMA CITY  
Port Authority



105 NORTH HUDSON AVENUE  
SUITE 101

OKLAHOMA CITY, OK  
73102

TELE:  
405.604-6780  
FAX:  
405.232-8317

[www.foreigntradezone106.org](http://www.foreigntradezone106.org)

CHUCK MILLS  
BOARD PRESIDENT

JILL CASTILLA  
BOARD MEMBER

GIRMA MOANING  
BOARD MEMBER

RICHARD TANENBAUM  
BOARD MEMBER

ALEXANDRA VERA-NUNN  
BOARD MEMBER

KENTON TSOODLE  
ZONE ADMINISTRATOR

June 22, 2023

Ms. Elizabeth Whiteman  
Executive Secretary  
Foreign-Trade Zones Board  
U.S. Department of Commerce  
1401 Constitution Ave., N.W., Room 21013  
Washington, D.C. 21013

Re: Submission of ASF Usage-Driven Site Application for Bri-Steel  
Manufacturing

Dear Ms. Whiteman:

By this letter and the enclosed Application, the Port Authority of Greater Oklahoma City, Grantee of Foreign-Trade Zone No. 106, hereby makes an Application for a Usage-Driven site under the Alternative Site Framework (ASF).

The 45.36-acre site is located at 2215 South Van Buren Street, Garfield County, Enid Oklahoma 73703, which is included within our approved ASF service area.

Bri-Steel Manufacturing will be utilizing the site for warehouse, distribution, and manufacturing of large-diameter seamless steel pipe using foreign steel.

We respectfully request your timely review and approval of this ASF subzone application. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kenton Tsoodle".

Kenton Tsoodle  
Zone Administrator



*Building 3 : 15,646 sq ft future expansion*

*Building 4 : 9,270 sq ft Blast and Paint booth*

*Building 5: 58,804 sq ft Parts Storage and Future Expansion*

*Building 6,7 14,395 sq ft Blast and Paint Booth and yard equipment storage*

8. Confirm that FTZ designation or the use of FTZ procedures is not a requirement or a precondition for future activity or construction at the site(s).

*FTZ designation is not a prerequisite for future activity at this site.*

9. List the owner(s). (If a site(s) is not owned by the grantee or the company planning to use the site(s) - as named in response to Question 5 above - then provide a "Right to Use" attachment with documentation demonstrating the right to use the site(s). Such evidence could be a signed letter from the proposed operator on its letterhead attesting to its right to use the property or a letter of concurrence from the owner of the proposed site(s).)

*Owner of the property is 2215 S Van Buren LLC. See attached letter*

## **ATTACHMENTS**

Attach the documents listed below (Items 10 and 11, plus Item 12 if applicable) directly behind the text of your request.

10. A clear and detailed site map showing existing and planned structures . The site boundaries must be outlined clearly in red. Note that if streets or similar landmarks are not legible on the site map, you will also need to provide a detailed street map with the proposed site's boundaries in red. Any map should be no larger than letter-sized (8 1/2" x 11") and clearly labeled, with legends provided for any markings.

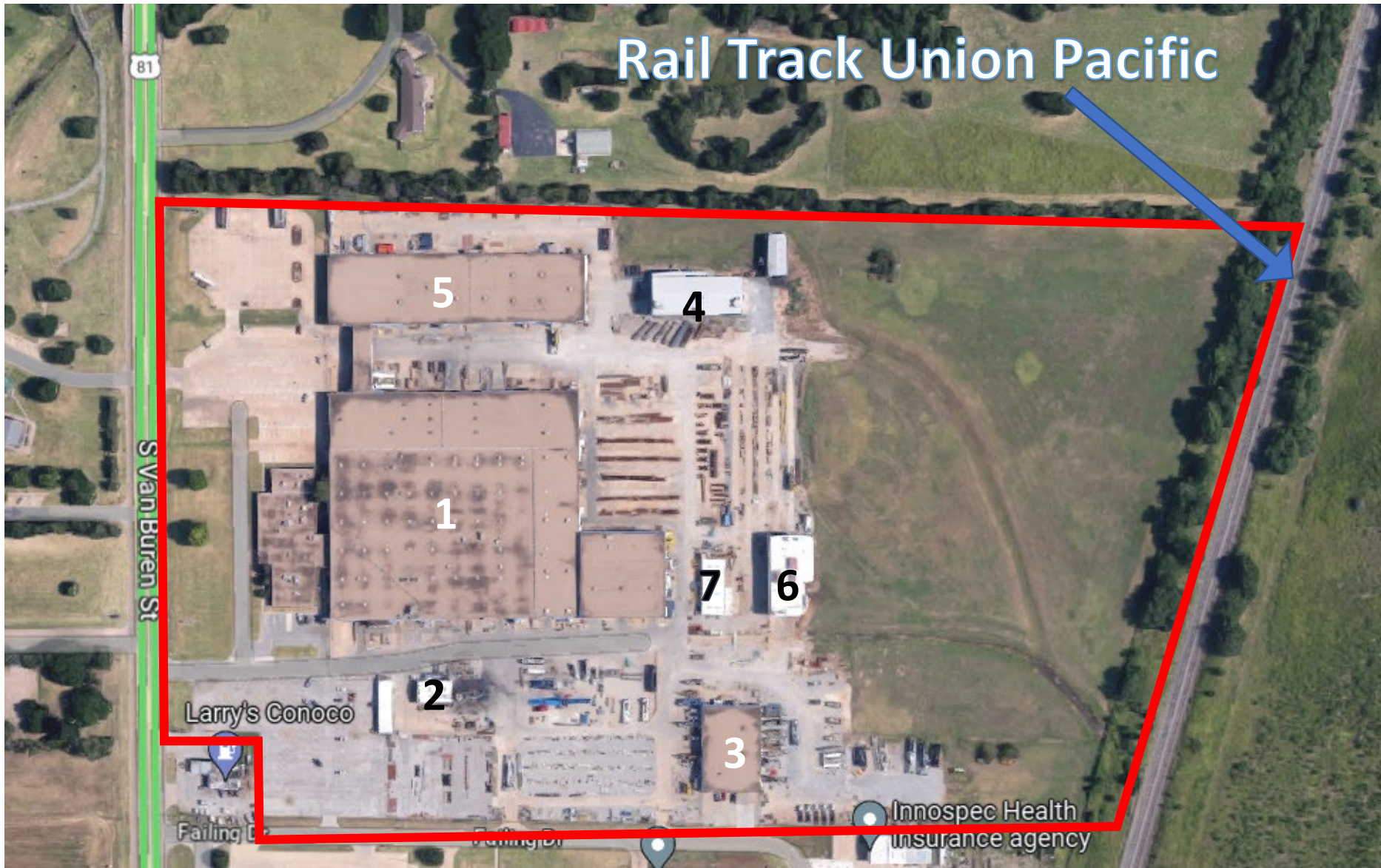
*Please see map attached.*

11. Comments from U.S. Customs and Border Protection (CBP): The grantee generally should provide comments from CBP with the submitted request. Alternatively, the grantee may provide a copy of the request to CBP at the time the request is submitted to the FTZ Board, in which case the grantee should also communicate with CBP regarding the 20-day timeframe in the FTZ Board's regulations for CBP to provide comments to the FTZ Board.

12. If your state (such as TX, KY, AZ) has one or more taxes for which collections will be affected by the proposed FTZ designation of the new site(s) , please attach all of the following:
- A. An explanation of the specific local taxes that will be affected;
  - B. A stand-alone letter that:
    - Lists all of the affected parties;
    - Includes a statement below the list certifying that this is a complete list of all parties that would be affected by this particular request; and,
    - Is signed by an official of the grantee organization.
  - C. Correspondence from all of the affected parties (such as a local school board) indicating their concurrence (or non-objection) regarding the proposed FTZ designation.

*Oklahoma does not have taxes that are effected by the proposed FTZ designation.*





June 5, 2023

Elizabeth Whiteman  
Executive Secretary  
Foreign-Trade Zones Board  
U.S. Department of Commerce  
1401 Constitution Avenue NW Room 21013  
Washington DC 20230

Re: Right to Use Premises located at 2215 S Van Buren Street, Enid OK 73703

---

To: Elizabeth Whiteman

2215 S. VAN BUREN, LLC is the owner of the property located at 2215 S. Van Buren Street, Enid Oklahoma 73703. Integris International Inc., dba Bri-Steel Manufacturing, leased the referenced property and has the right to use the premises, including the warehouse facility, during the term of the lease.

Please contact me directly should you have any questions or concerns regarding this matter.

Best Regards,



Rod Desroches – Senior Financial Advisor  
Cell: 713-826-6254

